

Royal City Athletic Club (RCAC) - Operational Policies

Pandemic Protocols:

When using any facility for a practice or for a meet, the RCAC, and its members, shall comply with any and all screening and proof of vaccination requirements of that facility, the local health unit, Athletics Ontario, and the Province of Ontario, which are in effect at that time. Failure to do so may result in the RCAC, or the individual member, not being permitted to enter or use the facility or to participate in the practice or meet.

In addition, the RCAC may, at its discretion, implement further protocols as deemed necessary for the health and safety of the RCAC members, athletes, and participants.

Coaches will be collecting attendance at all practices. Until notified otherwise, for practices taking part at the University of Guelph, all participants must complete the attestation prior to arriving on campus. For practices gathering off-site, coaches will use the club screening process that can be found on our website, <https://www.royalcityathleticsclub.org/covid-19-protocols>

Reimbursements:

All reimbursements require prior approval from the RCAC.

Claims for expenses, which the RCAC has agreed to reimburse, are to be made by completing and submitting the RCAC reimbursement form found by selecting the appropriate hyperlink on the RCAC website at <https://www.royalcityathleticsclub.org/important-links>. This form, together with all receipts supporting the expenses claimed, must be emailed to royalcityathletics@gmail.com as soon as practicable and, in any event, within three (3) months of incurring the expense.

Refunds:

Requests for refunds will be brought to the RCAC manager who will report to the executive board of the RCAC before a decision is made. Requests for refunds will be considered and evaluated on a case-by-case basis at the discretion of the RCAC. Any refunds will be made in the form of an RCAC credit, a credit card reimbursement through trackie.reg, or a cheque from RCAC, at the discretion of the RCAC.

Athlete Financial Support:

The RCAC will provide financial support, in particular entry fees, for RCAC athletes competing in the Athletics Ontario Championships.

In addition, for RCAC athletics qualifying for and competing in certain high performance events, such as provincial and national level competitions, the RCAC will, as able and at its discretion, provide financial support and administrative support in the registration process. Such athletes shall declare their interest in the meet to their lead coach a minimum of forty-eight (48) hours before the registration deadline.

For open meets, and any other meets, athletes shall be responsible for their own registration, fees, and expenses.

Travel:

All travel arrangements for minor athletes to and from meets require the prior approval of the RCAC manager.