

Royal City Athletics Club Annual General meeting

Date: Wednesday, June 12th, 2024

Time: 6:00pm – 7:02pm

Location: Microsoft Teams (Online) & Gryphon Athletics Football Pavilion

Meeting Attendance:

-Michael Sherar	-Andrew Catton	-Colin Hardy
-Paul Galas (EO)	-Sadie-Jane Hickson	- Ken Kudo
-Elizabeth Waywell	-Adenike Abiodun	-Laurie Davis

Agenda:

- 1.0** Welcoming Remarks
- 2.0** Receipt of Agenda
- 3.0** Receipt of Previous AGM Minutes
- 4.0** Club Manager Report
- 5.0** Consideration of Financial Statements
- 6.0** Report of the Review Engagement
- 7.0** Appointment of Accountant
- 8.0** Adjournment

Club Decisions:

- To appoint Baker Tily as the 2024 external accountant to conduct review

Meeting Minutes

1.0 Welcoming Remarks

- Quorum was not met and meeting must be paused for 15 minutes as stated in the club bylaws, meeting temporarily adjourned
- **6:15pm-** Quorum is still not met and will require another 15 minutes as stated in the bylaws
- **6:30pm-** Quorum still not met and now the meeting may commence with members who are currently present

2.0 Receipt of Agenda

- **Motion:** Elizabeth Waywell
- **Seconded:** Adenike Abiodun
- **Carried**

3.0 Receipt of Previous AGM Minutes

- **Motion:** Elizabeth Waywell
- **Seconded:** Sadie Hickson
- **Carried**

4.0 Club Manager Report

- Manager reporting on the growth of the club in 2023 and the expansion of membership options
- Increase of more volunteer coaches has resulted in more programs that can be run and create revenue
- Booking of more facility time to catch up with the growth of the club
- Success at all levels ranging from youth, high school, University and International
 - Increase in recreational members as well and not solely on the competitive aspect
- 2023 Inferno Track and Field Festival featured several top performances and World Championship standards

5.0 Consideration of Financial Statements

- Club treasurer explaining in detail the 2023 financial statements and identifying where streams of revenue were grouped and how expenses were tracked

6.0 Report of the Review Engagement

- Club treasurer explaining in detail the 2023 review engagement and explaining the steps taken to complete the engagement and the findings
 - The engagement suggested that there are no areas of concern

- Discussion regarding review engagement and audit
 - The club is not required to have an audit and a review engagement is sufficient
 - The audit is substantially more expensive than a financial review

7.0 Appointment of Accountant

- Motion to appoint Baker Tily as the external account to conduct 2024 review
- **Moved:** Laurie Davis
- **Seconded:** Elizabeth Waywell
- **Carried**

8.0 Adjournment

- Meeting adjourned at 7:02pmET
- **Motion:** Elizabeth Waywell
- **Seconded:** Sadie Hickson
- **Carried**