

# **Royal City Athletics Club Annual General meeting**

**Date:** Wednesday, June 25<sup>th</sup> 2025

**Time:** 7:32pm – 7:56pm

**Location:** Microsoft Teams (Online) & Gryphon Athletics Football Pavilion

## **Meeting Attendance:**

- Michael Sherar, Elizabeth Waywell, Adenike Abiodun, Sadie Jane Hickson, Andrew Catton, Ken Kudo, Laurie Davis, Colin Hardy, Paul Galas

## **Agenda:**

- 1.0** Welcoming Remarks
- 2.0** Receipt of Agenda
- 3.0** Receipt of Previous AGM Minutes
- 4.0** Club Manager Report
- 5.0** Consideration of Financial Statements
- 6.0** Report of the Review Engagement
- 7.0** Appointment of Accountant
- 8.0** Adjournment

## **Club Decisions:**

- To appoint Baker Tily as the 2025 external accountant to conduct review

## Meeting Minutes

### 1.0 Welcoming Remarks

- Quorum was not met and meeting must be paused for 15 minutes as stated in the club bylaws, meeting temporarily adjourned
- Quorum is still not met and will require another 15 minutes as stated in the bylaws
- Quorum still not met and now the meeting may commence with members who are currently present

### 2.0 Receipt of Agenda

- In current agenda, the financial statements will be changed from “approval” to “information” as the statements have already been approved prior to the AGM
- **Motion:** Laurie
- **Seconded:** Elizabeth
- **Carried**

### 3.0 Receipt of Previous AGM Minutes

- Omitted from previous minutes (2024) was the election of directors Paul McNamara, Elizabeth Waywell and Michael Sherar to another term on the board of directors.
- **Motion:** Michael
- **Seconded:** Sadie-Jane
- **Carried**

### 4.0 Club Manager Report (Year in Review)

- **Winter Season**
- Representation at AO champs at all levels (INT – OPEN)
- 3 athletes competed at world indoors
- Gryphons USPORTS Champions
- **Spring/ Summer Season**
- Multiple ofsaas medals as well as an ofsaas record in the JR 300mh
- Inferno's first year at a “C” level meet
- 5 Olympians (jazz, Lucia, Craig, Zoe, Jacq)
- 2 Paralympians (Jesse & Keegan) \*Jesse Paralympic silver medalist
- **Fall Season**
- Introduced jumps specific programming and introduced a sprint dev pathway
- Success at open ao cross country
- Honoured at ao banquet for open division champs & James Sniatenchuk as dev COY

## 5.0 Consideration of Financial Statements

- Club treasurer explaining in detail the 2024 financial statements and identifying where streams of revenue were grouped and how expenses were tracked

## 6.0 Report of the Review Engagement

- Club treasurer explaining in detail the 2024 review engagement and explaining the steps taken to complete the engagement and the findings
  - The engagement suggested that there are no areas of concern
- Discussion regarding review engagement and audit
  - The club is not required to have an audit and a review engagement is sufficient
  - The audit is substantially more expensive than a financial review and not a needed requirement

## 7.0 Appointment of Accountant

- Motion to appoint Baker Tily as the external account to conduct 2025 review
- **Moved:** Laurie
- **Seconded:** Colin
- **Carried**

## 8.0 Adjournment

- Meeting adjourned at 7:56pmET
- **Motion:** Adenike
- **Seconded:** Andrew
- **Carried**