

Royal City Athletics Club Board Meeting

Date: Tuesday June 28th, 2022

Time: 7:00pm-8:04pm

Location: Microsoft Teams (Online)

Meeting Focus: Annual General Meeting

Meeting Attendance:

-Holly Dolan	-Elizabeth Waywell	-Michael Sherar
-Catherine Embree	-Keegan Gaunt	-Andrew Catton
-Paul Galas (ex-officio)	-Paul McNamara	-Guy Champagne
-Ken Kudo	-Gavin Hughes	-Adenike Abiodun
-Dontae Richards-Kwok		

Agenda:

- 1.0 Welcoming Remarks
- 2.0 Receipt of Agenda
- 3.0 Receipt of Previous AGM Minutes
- 4.0 Club Manager Report
- 5.0 Consideration of Financial Statements
- 6.0 Report of Review Engagement
- 7.0 Appointment of Accountant
- 8.0 Adjournment

Club Decisions:

- Baker Tilly to be the accountant to review financials the following year

Meeting Minutes

1.0 Welcoming Remarks

- Welcoming remarks
- Clock on the quorum starting at 7:06pm
- **Motion to adjourn meeting until 7:21pm to meet quorum bylaw**
- **Motioned by:** Elizabeth Waywell
- **Seconded by:** Keegan Gaunt
- **Carried**
- Pause for another 15 minutes until 7:36pm
- **Motioned by:** Andrew Catton
- **Seconded by:** Elizabeth Waywell
- **Carried**
- Meeting resumed after two fifteen-minute breaks to satisfy bylaw around quorum

2.0 Receipt of Agenda

- **Motioned by:** Elizabeth Waywell
- **Seconded by:** Catherine Embree
- **Carried**

3.0 Receipt of Previous AGM Minutes

- **Motioned by:** Andrew Catton
- **Seconded by:** Keegan Gaunt
- **Carried**

4.0 Club Manager Report

- The club completed a successful 2021 campaign where it featured several athletes competing on National teams and representing the club at the 2020(ne) Olympic trials in Montreal Quebec
- The club was able to run programming for high school aged athletes, middle school athletes, senior athletes & ran a pilot program for ages 5-9 years old
- The club resumed programming in February 2021 after restrictions around COVID19 were loosened and allowed us to function under a capacity
- In the summer months, we were able to expand our membership to a larger reach and attract more members
- Early into the 2022 season, we have already had several athletes qualify for World Championship teams and make standards in which will likely have them named to several SR national teams

- The HS athletes are now able to compete at the OFSAA championships and other major JR and youth competitions
- The intermediate group continues to be our fastest growing age group and is creating the most revenue for the club membership

5.0 Consideration of Financial Statements

- Financial statements are presented and explained

6.0 Report of Review Engagement

- Approval of December 2021 Review Engagement for Royal City Athletics Club
- **Motioned by:** Catherine Embree
- **Seconded by:** Elizabeth Waywell
- **Carried**

7.0 Appointment of Accountant

- Baker Tilly to be the accountant to review financials the following year
- **Motioned by:** Catherine Embree
- **Seconded by:** Guy Champagne
- **Carried**

Discussion

Holly Dolan, Andrew Catton, and Ken Kudo have terms concluding at the next annual general meeting.

8.0 Adjournment

Andrew Catton has motioned for adjournment of the meeting, and it has been seconded by Holly Dolan at 8:04pmET

Minutes submitted by: Paul Galas

Minutes Approved by: [Name]